



COUNTY OF ESSEX
 DEPARTMENT OF PARKS, RECREATION AND CULTURAL AFFAIRS
 115 CLIFTON AVENUE
 NEWARK, NEW JERSEY 07104
 973-268-3500
 Fax 973-481-5302



Joseph N. DiVincenzo, Jr.
 County Executive

Daniel K. Salvante
 Director

PERMIT APPLICATION FOR FILMING ON ESSEX COUNTY PROPERTIES

Organization Name: _____

Contact Person: _____ Date Received: _____

Mailing Address: _____

Telephone: (business) _____ Fax #: _____

Amount Received: _____ Check #: _____ Bank: _____

Filming Location: _____

Date of Shooting: _____ Rain Date: _____ Project Name: _____

Time of Shooting: _____ Number of People: _____

Set Up Date (if needed): _____ Take Down Date: _____

Will vehicles be on site? _____ How Many: _____

Crew Size? _____ Sound Equipment? _____ Construction? _____

Name of insurance carrier: (An insurance certificate naming County of Essex and the county facility used for project as additional insured is required for all filming requests)

(Attach a copy of policy number and coverage - worker's compensation, liability, bodily injury, etc.)

FEE STRUCTURE - PER DAY

0 - 6 hours \$ 1,000.00

6 - 12 hours \$ 2,000.00

Still Photography 0 - 4 hours \$250.00

Student Filming Daily at Discretion of the Director \$ 0 - \$500.00

Miscellaneous Fees: All other fees relating to permits, such as police coverage and maintenance support services (i.e. electricity, barricades) will be determined upon review of each individual request. All fees must be paid in full prior to permit being issued. Allow 3 weeks for application to be processed.