



**ESSEX COUNTY GOLF TOURNAMENT CONTRACT**  
**SHOTGUN START EVENT REGISTRATION FORM**

Company/Organization \_\_\_\_\_

Date \_\_\_\_\_ Tournament Director \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Date of Event \_\_\_\_\_ Start Time of Event \_\_\_\_\_

Lunch \_\_\_\_\_ Dinner \_\_\_\_\_ Pavilion Use \_\_\_\_\_

Circle Selected Course/Starting Time Below for Shotgun Event (Golf Cart Fee Included):  
**Mon-Thurs. Only Excluding Holidays. Minimum 72 Players. Must be ready to Tee Off at chosen Shotgun time.**

Weequahic **Any Time Start \$65.00**

Hendricks **Any Time Start \$75.00**

Byrne **Any Time Start \$85.00**

Total Fee \$ \_\_\_\_\_ each X \_\_\_\_\_ = \$ \_\_\_\_\_  
Expected # of Players Total Amount

I \_\_\_\_\_ Representing \_\_\_\_\_  
(Tournament Director) (Company/Organization)

Agree to pay a non-refundable deposit of \$250 with the submission of this Tournament Contract to hold the above requested date. In addition, **I agree to pay the balance of the event fee at least 15 days prior to event. Failure to abide by the rules set forth in this contract will result in cancellation of the Tournament/Event.**

Signed \_\_\_\_\_ Date \_\_\_\_\_

Send completed contract and check to:

Golf ID Unit  
Hendricks Field Golf Course  
220 Franklin Ave.  
Belleville, NJ 07109

Phone: (973) 302-4587  
Fax: (973) 751-9212 (Attn: Golf)  
[www.essexcountynj.org](http://www.essexcountynj.org)

**NO REFUNDS OF DEPOSIT OR TOURNAMENT FEES WILL BE OFFERED**



## **ESSEX COUNTY GOLF TOURNAMENT CONTRACT**

### **ADDITIONAL RULES AND REGULATIONS**

#### **GOLF CART AGREEMENT**

- No more than 2 persons per golf cart or 2 bags at any time
- No person under the age of 16 and/or without a valid driver's license are permitted the use of the golf cart at anytime.
- Essex County reserves the right to refuse the use of carts to any person not following these and other rules without refunding fee.
- The renter and/or renters are financially responsible for any damage done or caused by use of said golf cart resulting in damage to the golf course, golf cart and/or persons, and assume all risk of operating cart.

- Extra charges will apply if outing needs extra carts maximum players before extra carts Francis Byrne 70, Hendricks Field 70, Weequahic 60, a rate of \$30 per cart if number exceeds maximum. A final number of golfers is due 10 days prior to event if organization does not request extra carts at this time it will be assume no extras are needed. The county will not be able to summon extra carts if they are not part of this contract.

#### **FOOD VENDOR**

At the time of booking your event each course has a food vendor (verified by Jacqueline Martinez) that can cater for you. The contact information will be provided at the time of your deposit to hold your date. The food vendor can be asked to close for the day for the fee of \$300.00 if you are not satisfied with their proposal. If the County does not have a food vendor under contract at the time of booking your event the county will not be responsible for booking a food vendor for you. This also means you will not be responsible to pay the \$300. Fee to a new food vendor who may come under contract between your booking the event and the actual date of the event.

#### **INCLEMENT WEATHER**

In the case that inclement weather causes the course to be officially closed, a rain date will be arranged with Director of Golf. No refunds will be given.

#### **POLITICAL ACTIVITY**

Political activity of any nature is prohibited per ordinance 0-88-0011, Section 10-110

**ALCOHOL ONE DAY PERMIT**

Beer and wine permit is available for \$150.00 through your chosen vendor’s insurance. If you choose to have beer or wine at your event you will need to put a separate form that includes vendor insurance coverage. I understand I need this separate permit filled out and paid for 10 days prior to holding event.

As Tournament Director, I agree to inform all tournament participants and/or individuals associated with said event of all rules pertaining to golf course and any rules associated with course and/or event. I indemnify and hold lessor, its assignee and the Essex County free and harmless from any damage or claims whatsoever that may arise from or through the use of golf cart or otherwise during event.

Signed \_\_\_\_\_ Date \_\_\_\_\_

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*For Internal Use Only*

Golf Operations Approval \_\_\_\_\_ Date \_\_\_\_\_  
Director’s Approval \_\_\_\_\_ Date \_\_\_\_\_  
Final Payment Received By \_\_\_\_\_ Date \_\_\_\_\_  
Final # of Golfers \_\_\_\_\_ Head Count on Course \_\_\_\_\_  
Check # \_\_\_\_\_ Amount \_\_\_\_\_ Date Blocked \_\_\_\_\_

Cc: Director of Golf, Course Manager      Rev. F Date 01/01/2024